

Business Central Register Information

Information from the Central Trade Register (GZR) can be requested from the Trade Registration Office. The answer will be sent by the Federal Office of Justice directly to the specified recipient(s).

Competent Department

- [5.03 Gewerbemeldestelle - Die Senatorin für Wirtschaft, Häfen und Transformation](#)

Basic information

An extract from the Central Commercial Register (GZR) is a "certificate of good conduct under trade law" that shows whether a legal entity or an individual has ever violated regulations under trade law. The extract is required for checking personal reliability before a trade requiring a permit (e.g. restaurant business or brokerage activity) is approved.

The information from the central business register is issued by the Federal Office of Justice in Bonn.

The information can be applied for by any natural person. The applicant cannot be represented.

Information from the commercial central register can also be applied for by a legal entity. The application must be submitted by the legal representative of the company.

Since September 1, 2014, certificates of good conduct and information from the commercial central register can also be applied for online at the Federal Office of Justice. This requires an electronic ID card with the online ID function activated and a card reader.

Further information about the Federal Office of Justice can be found at https://www.bundesjustizamt.de/DE/Themen/Buergerdienste/GZR/Auskunft/Uebersicht_node.html .

Requirements

This is a service under municipal responsibility. Therefore, you can only go to an office located at your place of residence or, in the case of legal entities, at the corresponding place of entry in the Commercial Register.

What documents do I need?

- Identity card or passport
- Certificate of nationality

for non-German nationals (passport and, if applicable, residence permit)

- Extract from the commercial register

if the applicant is a legal person

- Intended use

where appropriate, the address of the authority to which the extract is addressed

Procedure

The request for information from the central business register must be submitted to the Senator for Economics, Ports and Transformation - Trade Registration Office, as the local competent authority. The request for information from the commercial register must be submitted to the Senator for Economic Affairs, Ports and Transformation - Trade Registration Office, as the locally competent authority in the context of a personal visit.

If the applicant is a natural person, the application can only be made in person.

If the applicant is a legal entity, the application may only be submitted by the legal representative of the entity by presenting the current excerpt from the commercial register!

Alternatively, a written application with an official or publicly certified signature of the applicant is permitted.

For this purpose, an official or notarized signature certificate of the individual or the legal representation of the legal entity will be deposited with us in the original.

Written applications must be submitted by the person whose signature we have.

It is not possible for authorized signatories to apply for information from the commercial central register for legal entities.

Legal bases

- [§§ 150 ff. Gewerbeordnung \(GewO\)](#)
- [Justizverwaltungskostengesetz – JVKostG](#)

More information

If an extract from the Central Commercial Register (GZR extract) is required for your own purposes, the Federal Office of Justice in Bonn will send the GZR extract directly. If the GZR extract is required for an authority in Germany, the address of the authority and, if applicable, of the responsible clerks must be provided. The Federal Office of Justice in Bonn will then send the extract directly to the authority.

What are the costs?

13,00 EUR