

Recognition of a private vocational school

A supplementary school that provides an education or training in which there is a public interest may be granted the status of a recognized supplementary school.

Competent Department

- [Die Senatorin für Kinder und Bildung | Referat 22 - Ministerielle und schulbetriebliche Aufgaben, Berufsbildende Schulen](#)

Basic information

The recognition of a supplementary school in Bremen requires state recognition or approval.

Private schools are all schools that are not run by the state of Bremen or a municipality.

Private schools cooperate with state schools in the fulfillment of the public educational mandate within the framework set by the Basic Law of the Federal Republic of Germany and the constitution of the Free Hanseatic City of Bremen. They complement and enrich the public school system with special contents and forms of education and teaching.

Requirements

Supplementary schools are schools that provide education or training in which there is a public interest.

They may be granted the status of a recognized supplementary school if the teaching, the facilities of the school, the professional skills of its staff and the economic situation of the sponsor are suitable for achieving the educational or training objective pursued by the school.

Private supplementary schools must be notified to the Senator for Children and Education before teaching begins.

Upon application, a supplementary vocational school is granted the status of a recognized supplementary school if it provides training for a specific profession. Teaching must then be provided in accordance with state-approved training regulations. Recognition entitles the school to hold examinations in accordance with state-approved regulations.

Procedure

The procedure for recognition of a private supplementary school is informal.

The required documents and evidence must be provided.

Legal bases

- [§ 29 Landesverfassung der Freien Hansestadt Bremen](#)
- [§ 15 Gesetz über das Privatschulwesen und den Privatunterricht \(Privatschulgesetz\)](#)
- [Gesetz über das Privatschulwesen und den Privatunterricht \(Privatschulgesetz\)](#)

More information

The Senator for Health, Women and Consumer Protection (SGFV) is responsible for the recognition of vocational health schools.

What deadlines must be paid attention to?

There are no deadlines for the application process. However, the school may only commence operations once state recognition or approval has been granted.

How long does it take to process

The Senator for Children and Education will make a decision within 3 months after all the necessary documents and evidence have been submitted.

What are the costs?

Fees of up to EUR 3,610.00 are charged for the recognition of a private vocational school (No. 106.02 of the cost regulations of the education administration). Fees of up to EUR 5,730.00 are charged for the approval of the regulations on training and examinations at a recognized supplementary school, depending on the time required (No. 106.03 of the cost regulations of the education administration).