

Report expected annual income to the artists' social security fund

If you are insured through the Artists' Social Security Fund, you must submit an annual income estimate.

Competent Department

- [Künstlersozialkasse \(KSK\), Abteilung Versicherte](#)

Basic information

Are you self-employed as an artist or journalist and insured with the Künstlersozialkasse (KSK) or entitled to a subsidy? Then you must report your expected income from your self-employed artistic or journalistic work once a year.

This information always relates to the coming year and forms the basis for calculating the monthly contributions or subsidies.

Please note when submitting your income estimate:

- To determine your expected earned income, take into account both your experience from previous profits and losses in recent years and the future order situation.
- Always state your income estimate in full euro amounts.
- If you are expecting a loss, enter EUR 0 as the expected earned income.

If you do not submit your income estimate on time, you will jeopardize your insurance status or your entitlement to a subsidy. In addition, failure to submit the income estimate on time is an administrative offense that can be punished with a fine.

Requirements

- You must currently be subject to compulsory insurance via the KSK.
- The KSK has asked you to submit your income report.

What documents do I need?

- You do not need to submit any additional documents.

Procedure

You will receive a request by post from the KSK to submit your income declaration. You can do this either online or by post.

If you want to submit your income declaration online:

- Go to the KSK website.
- Go to the "Report annual income online" section.
- Enter your insurance number and the authentication code (both can be found on the request to submit your estimated annual income).
- Please note that the authentication code is only valid once.
- You will then be shown the page for submitting your declaration.
- You must enter your annual declaration in euros there and repeat the amount again.
- Please check your art area and follow the further instructions directly on the entry page.
- Finally, please enter your e-mail address, repeat this information in the fields provided and confirm the information for insured persons and the data protection information.
- You will receive confirmation that you have successfully submitted your expected earned income and can also print out a copy for your records at this point.
- At the end of the online declaration, you will receive a confirmation by e-mail.

If you wish to submit your income declaration in writing:

- Complete the form for submitting your expected earned income in full.
- Follow all the instructions that were sent to you with the request.
- Sign the form.
- Please do not enter any additional information on the form.
- Send the form to the KSK.
- You will not receive confirmation of receipt of your declaration.

Legal bases

- [§ 12 Absatz 1 Künstlersozialversicherungsgesetz \(KSVG\)](#)
- [§ 14 Viertes Buch Sozialgesetzbuch \(SGV IV\)](#)

More information

Legal remedy: Objection. Detailed information on how to lodge an objection can be found in the contribution notification in January.

What deadlines must be paid attention to?

The notification of the expected earned income for the following calendar year must be submitted by December 1.

How long does it take to process

The notification you submit will be saved immediately. You will receive notification of your new monthly premium in good time for the January premium due date.

What are the costs?

There are no costs for you.