

Issue school reports

Schools document the performance of their pupils in half-yearly, annual, leaving and final reports.

Competent Department

- [Die Senatorin für Kinder und Bildung | Abteilung Bildung | Stabsstelle Recht](#)

Basic information

Pupils receive a report card at the end of the school year and, from year 4 onwards, generally at the end of the school semester or the corresponding educational section or (up to year 8 at the latest) a learning development report on their performance and learning development in the past school year.

Requirements

- Attending a school education program
- Passing an external examination

Procedure

A decision on a leaving certificate, an examination certificate and a general certificate can be made at the earliest 14 days before the last day of school. The same applies to a leaving certificate issued at the end of the school year.

The leaving certificate, the examination certificate and the general certificate must be issued immediately after the decision of the report conference and handed over to the pupil.

Legal bases

- [§ 38, 39 Bremisches Schulgesetz \(BremSchulG\)](#)
- [Verordnung für Zeugnisse und Lernentwicklungsberichte an öffentlichen Schulen \(Zeugnisverordnung\)](#)
- [Verordnung über die Abiturprüfung im Lande Bremen \(AP-V\)](#)

What deadlines must be paid attention to?

Not specified.

How long does it take to process

Not specified.

What are the costs?

Not specified