

# Apply for state recognition as an elementary school teacher

Would you like to obtain state recognition as an elementary teacher? Then you need to contact the Senatorial Authority for Children and Education Department 31 in Bremen.

## Competent Department

- [Die Senatorin für Kinder und Bildung | Referat 31 - Qualifizierung, Gewinnung und Sicherung sozialpädagogischer Fachkräfte](#)

## Basic information

The profession of elementary school teacher is regulated in Germany. This means that you need state recognition.

In Bremen, state recognition is granted by the Senatorial Authority for Children and Education - Department 31 - provided that you are a graduate of the degree course in subject-related educational sciences with a focus on elementary education (Bachelor of Arts) at the University of Bremen and have provided proof of professional aptitude in a one-year internship or proof of practical professional experience.

State recognition is granted after passing a colloquium. Admission to the colloquium is granted on application if all the necessary evidence has been provided.

## Requirements

You are a graduate of the Bachelor of Arts degree program in Elementary Education at the University of Bremen and have provided proof of professional aptitude in a one-year internship or proof of practical work experience.

Personal suitability: You are reliable for working as an elementary teacher and have no criminal record.

## What documents do I need?

- Bachelor certificate
- Curriculum vitae
- Practice location notification

2 months before the start of the internship

- Positive interim and final assessment of the practice facility
- Alternatively: Application for professional activities to be credited towards the internship

Employment contract and reference letter must be enclosed.

- Application for admission to the colloquium
- Extended police clearance certificate

As proof of your personal suitability.

- Colloquium report

## Procedure

If you are completing the regular internship, send your internship registration to the Senatorial Authority for Children and Education - Department 31 - two months before you start. You will then be informed about the obligatory events accompanying the internship.

If you wish to have professional activities credited to the internship, you can submit the application for crediting to Department 31 following the activity.

You will receive an application for admission to the colloquium from Unit 31 in good time, which you then submit with the colloquium report. Once you have successfully passed the colloquium, you will be awarded state recognition.

## Legal bases

- [Verordnung zur staatlichen Anerkennung als Elementarpädagogin oder Elementarpädagoge \(Bachelor of Arts\)](#)

## What deadlines must be paid attention to?

After completing your studies, you have 5 years to obtain state recognition.

## How long does it take to process

3 months From receipt of all necessary documents.

## What are the costs?

Not specified