

# **Request change of address for eID card**

Do you want to change the address on your eID card? Find out more here.

From now on, you do not need an appointment for this at the BürgerServiceCenters Mitte, Nord and Stresemannstrasse. You can do this at the Express counter. Please note the different opening hours of the express counters in the various BürgerServiceCenters.

### **Competent Department**

- BürgerServiceCenter-Mitte
- BürgerServiceCenter-Nord
- <u>BürgerServiceCenter-Stresemannstraße</u>

### **Basic information**

If you have an eID card and your address changes, you must also have your address changed on your eID card.

If you have a main place of residence, you must go to the responsible location for residents' affairs at your main place of residence to change the address on your eID card.

If you are not required to register, the eID card authority in whose district you live at the time of the address change is responsible for you.

Your address will only be changed on the chip of your eID card, as no address is printed on the card itself.

### **Requirements**

- You must have moved.
- You must have an eID card.

### What documents do I need?

- eID card
- Current official registration confirmation

## Procedure

Have you moved and would like to change your address on your eID card? You can do this at one of the BürgerServiceCenters.

- You do not need an appointment for this. Please use the express counters without an appointment.
- BürgerServiceCenter Mitte Express counter opening hours: Mondays and Thursdays from 07:30 to 17:00, Tuesdays and Fridays from 07:30 to 12:00 and Wednesdays from 07:30 to 13:00.
- BürgerServiceCenter Nord Express counter opening hours: Mondays from 7:30 a.m. to 4:30 p.m., Tuesdays to Fridays from 7:30 a.m. to 11:30 a.m.
- BürgerServiceCenter Stresemannstrasse Express counter opening hours: Mondays from 08:00 to 17:00, Tuesdays to Fridays from 07:00 to 12:00.
- You present your current official registration confirmation and your valid eID card.
- Your address will then be changed on your eID card.

## Legal bases

- § 12 Absatz 4, eID-Karte-Gesetz (eIDKG)
- § 14a Absatz 1, eID-Karte-Gesetz (eIDKG)
- § 4 Absatz 4 Nummer 5 eID-Karte-Gesetz (eIDKG)
- § 7 eID-Karte-Gesetz (eIDKG)
- § 20 Absatz 1 Nummer 1 eID-Karte-Gesetz (eIDKG)
- § 21 Absatz 1 Nummer 1 eID-Karte-Gesetz (eIDKG)
- § 25 Satz 1 Nummer 7 eID-Karte-Gesetz (eIDKG)
- § 36b (Personalausweisverordnung PauswV)

## What deadlines must be paid attention to?

You must have your new address changed immediately on the chip of your eID card.

## How long does it take to process

The processing time is just a few minutes.

### What are the costs?

None.