

# Transmit collective waste disposal certificate in the privileged procedure

You can use the privileged procedure for your collective waste disposal certificate under certain conditions.

## Competent Department

- [Die Senatorin für Umwelt, Klima und Wissenschaft | Referat 23 | Abschnitt 230 | Abfallüberwachung](#)

## Basic information

The verification and registration obligations under the Closed Substance Cycle Waste Management Act (KrWG) are aimed at documenting and monitoring the proper disposal of waste.

As a waste-generating company that produces hazardous waste, you and the companies involved in its disposal must provide proof of proper disposal, both to each other and to the responsible authorities, and keep the necessary verification documents.

Even before the disposal begins, you as the waste-generating or waste-disposing company must keep records of disposal in order to prove the permissibility of the planned type of disposal.

However, if you generate less than 20 tons of hazardous waste per year, you can participate in the collective waste disposal certificate procedure instead. In this case, it is not the waste-generating company that keeps a waste disposal certificate, but the company that collects the waste.

In the collective waste disposal certificate procedure, too, the competent authority must generally confirm the permissibility of the disposal before the disposal begins.

The obligation to confirm the collective waste disposal certificate does not apply in the so-called privileged procedure. This applies to the following companies:

- Waste disposal facilities that are certified as waste management companies or
- Waste disposal facilities that belong to a company registered in the EMAS register or
- Waste management facilities that are exempt from the confirmation requirement upon application by the competent authority.

In the privileged procedure, disposal can be started immediately after sending the collective waste disposal certificate to the competent authority.

## Requirements

- Software with which the verification documents can be created in electronic form, edited and signed with a qualified signature, and exchanged with other companies and the authorities. A personal signature card and a card reader are also required for the qualified signature of the forms.
- The waste management company numbers of the company collecting the waste and the company disposing of the waste must be entered in the verification forms. If these have not yet been issued, they must be applied for from the competent authority before the verification forms are prepared.
- The waste-disposing company must meet one of the required conditions:
  - Specialist waste disposal company
  - EMAS certification
  - Exemption by the authority
- The waste must be of a type listed in Annex 2 of the Ordinance on Waste Recovery and Disposal Records. Please contact the responsible authority.

## Procedure

- The waste collecting company prepares the required documents and sends them with an appropriate signature to the waste disposing company.
- There, the documents are completed and signed.
- The waste-disposing company sends the complete proof of disposal to the authority responsible for the disposal facility and the company collecting the waste before disposal begins.

## Legal bases

- [§ 3 Verordnung über die Nachweisführung bei der Entsorgung von Abfällen \(Nachweisverordnung - NachwV\)](#)
- [§ 7 Verordnung über die Nachweisführung bei der Entsorgung von Abfällen \(Nachweisverordnung - NachwV\)](#)
- [§ 9 Verordnung über die Nachweisführung bei der Entsorgung von Abfällen \(Nachweisverordnung - NachwV\)](#)

## What deadlines must be paid attention to?

Before starting the intended disposal.

## How long does it take to process

Processing takes place immediately upon receipt, any subsequent requests or orders are usually made within a few days.

## **What are the costs?**

There are no costs involved.