

Submit a request for individual student transportation

The legal guardians may exceptionally take advantage of single-pupil transportation for their children.

Competent Department

- [Die Senatorin für Kinder und Bildung | Referat 24 - Schulbetrieb, Schulentwicklung, Beratung und Aufsicht –Allgemeinbildende Schulen–](#)

Basic information

In exceptional cases, parents/guardians whose children have one of the following special educational needs can make use of individual school transport:

- Physical motor development
- Mental impairment
- Social-emotional development in the education and counseling center
- Hearing if attending school at the education and advice center
- Vision if attending school at the education and advice center

Pupils are picked up from home by cab in the morning and taken home again at the end of lessons.

Requirements

Special educational needs in mental impairment, physical motor development, hearing and vision or social-emotional development at the education and counseling center.

What documents do I need?

- Application and three quotes for the route from home to school and back.

Procedure

If it is not possible to integrate the children into the group transportation, the parents/guardians should contact the school or be asked in advance by the school whether they would like to use individual transportation for their children.

An application must be completed and three offers of transportation from cab companies must be obtained. Everything is returned to the school, the school makes a statement and passes it on to the responsible office at the Senator for Children and Education for further processing. The latter contacts the most cost-effective company to organize the transport. The parents/guardians receive a notification. The cab company will contact the parents/guardians to inform them when their child will be picked up from home to school and when they will be back home after school.

Legal bases

- [Richtlinie über das Verfahren der Berücksichtigung der tatsächlichen erforderlichen Aufwendungen für die Schülerbeförderung im Rahmen der Leistungen für Bildung und Teilhabe in der Stadtgemeinde Bremen \(Beförderungskostenrichtlinie\)](#)

How long does it take to process

The processing time is variable, because first the possibility of collective transportation is checked. If this is not possible, individual transportation is organized.

What are the costs?

There are no costs involved.