

Recognition of foreign educational certificates: Simple vocational training entrance qualification, extended vocational training entrance qualification, intermediate school leaving certificate, entrance qualification for universities of applied sciences,

Would you like to have your school-leaving certificate obtained abroad recognized for the purpose of employment or vocational education and training? Send us your application and the complete documents.

Competent Department

- [Die Senatorin für Kinder und Bildung | Referat 21 - Gestalterische Aufgaben der allgemeinbildenden Schulen und der Lehrerbildung](#)
- [Die Senatorin für Kinder und Bildung | Referat 22 - Ministerielle und schulbetriebliche Aufgaben, Berufsbildende Schulen](#)

Contact Person

- [Die Senatorin für Kinder und Bildung | Referat 21](#)

Die Senatorin für Kinder und Bildung | Referat 21

Einfache Berufsbildungsreife, Erweiterte Berufsbildungsreife, Mittlerer Schulabschluss, fachgebundene Hochschulreife, Allgemeine Hochschulreife

E-mail

- [Die Senatorin für Kinder und Bildung | Referat 22](#)

Die Senatorin für Kinder und Bildung | Referat 22

Fachhochschulreife

E-mail

Basic information

The Senator for Children and Education is responsible for the assessment of school-leaving qualifications obtained abroad. Recognition is granted for the purpose of employment or vocational training and further education in the federal state of Bremen.

The Arbeits- und Servicestelle für internationale Studienbewerbungen uni-assist e.V. is responsible for the recognition of school-leaving qualifications for the purpose of taking up studies. You can find the link under "Further information" - "Where can I find out more?" - "Arbeits- und Servicestelle für internationale Studienbewerbungen uni-assist e.V.".

The Central Office for Foreign Education is responsible for the recognition of completed studies. You can find the link under "Further information" - "Where can I find out more?" - "Central Office for Foreign Education (ZAB)".

All questions regarding the recognition of foreign professional qualifications can be answered by the Bremen Welcome Center. You can find a link to the website under "Further information" - "Where can I find out more?" - Welcome Center".

Requirements

- Complete application
- Residence and/or employer in the federal state of Bremen

What documents do I need?

- Required documents and evidence

Always required

- Fully completed application form
- Degree certificate* with overview of subjects and grades in original language and in German**
- Curriculum vitae
- Valid identification document, e.g. identity card, residence permit or passport

If possible

- Proof of studies in the original language and in German**
- Proof of university entrance examination in original language and in German**
- Proof of name change in original language and in German**
- Spätaussiedlerausweis in original language and in German**

* Additional school reports are requested in individual cases.

** Please have translations made on the basis of your original certificates by sworn translators - if possible in Germany. If there is any doubt about the quality of

translations from abroad, we reserve the right to request translations from sworn translators in Germany.

Procedure

- Application
- Check for completeness
- If necessary, additional request for required documents
- If necessary, in-depth examination by the ZAB
- Issuance of the notice

Legal bases

- [Anabin - Informationssystem zur Anerkennung ausländischer Bildungsabschlüsse \(kmk.org\)](http://www.kmk.org)
- [§ 39 Bremisches Schulgesetz](#)
- [§ 30 Abs.2 Zeugnisverordnung](#)

What deadlines must be paid attention to?

None

How long does it take to process

The processing time usually takes up to three months.

What are the costs?

There are no costs.