

# Recognition International Baccalaureate Diploma/ Diplôme du Baccalauréat International

Do you want to have your International Baccalaureate recognized for the purpose of applying for a university degree, taking up employment or for vocational training and further education? Send us your application and the complete documents.

## Competent Department

- [Die Senatorin für Kinder und Bildung | Referat 21 - Gestalterische Aufgaben der allgemeinbildenden Schulen und der Lehrerbildung](#)

## Contact Person

- [E-Mail-Postfach](#)

**E-Mail-Postfach**

E-mail

## Basic information

The Senator for Children and Education is responsible for the assessment of school-leaving qualifications obtained abroad - including the recognition of the International Baccalaureate Diploma. Recognition is granted for the purpose of applying to university, taking up employment or vocational training and further education in the federal state of Bremen.

## Requirements

- Complete application
- Residence and/or employer in the federal state of Bremen

## What documents do I need?

- Required documents and evidence

Always required

- Fully completed application form
- International Baccalaureate Diploma\* with overview of subjects and grades in original language and in German\*\*
- Curriculum vitae
- Valid identification document, e.g. identity card, residence permit or passport

If possible

- Proof of name change in original language and in German\*\*
- Spätaussiedlerausweis in original language and in German\*\*

\* Additional school reports are requested in individual cases.

\*\* Please have translations made on the basis of your original certificates by sworn translators - if possible in Germany. If there is any doubt about the quality of translations from abroad, we reserve the right to request translations from sworn translators in Germany.

## Procedure

- Application by e-mail or by mail
- Check for completeness
- If necessary, additional request for required documents
- If necessary, in-depth examination by the Central Office for Foreign Education of the KMK (ZAB)
- Issue of the decision

## Legal bases

- [Vereinbarung über die Anerkennung des „International Baccalaureate Diploma/ Diplôme du Baccalauréat International“](#)
- [§39 Bremisches Schulgesetz](#)
- [§30 Zeugnisverordnung](#)

## What deadlines must be paid attention to?

There are no deadlines.

## How long does it take to process

The processing time depends to a large extent on the cooperation of the applicant and, in individual cases, on the assistance provided by the Central Office for Foreign Education (ZAB). As a rule, processing takes up to three months - provided the documents are complete.

## What are the costs?

Toll-free

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