

## Registration at a vocational school

The vocational school forms the school-based part of the dual training program. Together with the training companies/the dual partners, it prepares students for a qualification at level 4 of the German Qualifications Framework (DQR 4).

### Competent Department

- [Die Senatorin für Kinder und Bildung | Referat 22 - Ministerielle und schulbetriebliche Aufgaben, Berufsbildende Schulen](#)

### Basic information

Vocational schools provide the school-based part of dual training, which consists of practical training in the company and theoretical training in the vocational school. Vocational schools play an important role in this, as they ensure that trainees acquire the necessary skills and knowledge to be successful in their profession.

The duration of the training is 2-3.5 years, depending on the vocational training.

Admission requirements for attending the vocational school are an apprenticeship relationship including a training contract with a company in Bremen.

As a rule, trainees attend vocational school two days a week or in blocks to learn the theoretical principles of their profession. The teaching content is predominantly structured in learning fields, tailored to the respective training occupation and oriented to the requirements of the labor market. The dual system offers the advantage that trainees gain practical experience in the company right from the start, while at the same time learning the theoretical fundamentals at the vocational school. This allows them to put what they have learned directly into practice and deepen their skills and knowledge. The trainees are bound by a training contract with the company and receive remuneration.

In Germany, there are currently around 320 different apprenticeship occupations offered in various sectors. In Bremen, around 140 dual training occupations are taught at vocational schools. In occupations that are not trained at vocational schools in Bremen, there is an agreement by the KMK for training in other federal states.

In addition to the school-based part of the dual training, interesting additional qualifications can be acquired at the vocational schools in Bremen, such as the advanced technical college entrance qualification (Fachhochschulreife), European technician (Europatechniker/ Europatechnikerin) or European business management assistant (Europakaufmann/ Europakauffrau). In some cases, the vocational schools in Bremen are also part of a dual study program.

To apply for admission, please contact the relevant vocational school.

You can find the contact details of the relevant vocational school in the Bremen Authority Finder under the link <https://www.service.bremen.de/behoerden-1467>.

## Requirements

- Admission requirements for attending the vocational school are a training relationship including a training contract with a company in Bremen.
- Registration by the training company after entry in the apprenticeship roll (Auszubildendenrolle) of the responsible chamber.

## What documents do I need?

- Completed registration form

## Procedure

- Print out and sign the registration form for the vocational school (the training company must also sign it).
- Hand in registration at school or send it digitally
- Await confirmation of enrollment and further information on schooling from the vocational school.

## Legal bases

- [§ 6b Bremisches Schulverwaltungsgesetz \(BremSchVwG\)](#)
- [§ 16 Absatz 1 Ziffer 2a Bremisches Schulgesetz \(BremSchulG\)](#)
- [§ 25 Bremisches Schulgesetz \(BremSchulG\)](#)
- [Verordnung über die Ausbildung in den Bildungsgängen der Berufsschule \(Berufsschulverordnung\)](#)

## What deadlines must be paid attention to?

Registration with the vocational school should take place before the start of the school year.

## **How long does it take to process**

The processing time varies from vocational school to vocational school. Please contact the desired vocational school directly for information on the processing time.

## **What are the costs?**

none