

# Sale of motor vehicles - notice of sale

## Competent Department

- [BürgerServiceCenter-Stresemannstraße](#)
- [BürgerServiceCenter-Nord](#)
- [Bürgeramt](#)

## Basic information

The seller is obliged to immediately notify - in writing or in person - the registration authority that last issued a registration number to the vehicle of the sale of the vehicle.

## Requirements

The notification to the registration authority must include:

- Name and address of the buyer
- Acknowledgement of receipt by the purchaser of the vehicle documents:
  - registration certificate part I (formerly: vehicle registration certificate)
  - registration certificate part II (formerly: vehicle registration certificate)
  - registration license plates

## What documents do I need?

- Notice of sale

The notification to the approval authority must include

- Name and address of the buyer
- Acknowledgement of receipt by the buyer of the delivery of the vehicle documents:
  - registration certificate part I (previously: vehicle registration document)
  - registration certificate part II (previously: vehicle registration document)
  - registration number

## Procedure

The last registered owner of the vehicle is obliged to notify the registration authority of the sale of the vehicle immediately - in writing or in person.

Notes:

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- It is important that the buyer confirms in writing receipt of the old vehicle title and vehicle registration certificate or the newly issued registration certificate Part II and Part I, the registration license plates as well as the inspection report on the last general inspection, the test certificate on the last exhaust emission test and, if applicable, acceptance confirmations on modifications to the vehicle.
- If the vehicle is sold abroad, it is advisable to deregister it before the sale so that the keeper obligations (motor vehicle liability insurance, motor vehicle tax) are terminated. The registration authority is usually not in a position to initiate compulsory deregistration measures abroad if the purchaser does not register the vehicle in his name.
- The purchaser has the option of taking the vehicle abroad with an export license plate.

## **Legal bases**

- [§ 15 Fahrzeug-Zulassungsverordnung \(FZV\)](#)

## **What deadlines must be paid attention to?**

The sale of a vehicle must be reported immediately in writing to the registration authority.

## **What are the costs?**

none