

## Registration in the register of craftsmen with master craftsman's certificate

If you have successfully passed the examination for the master craftsman's diploma and wish to practice a craft subject to licensing on a self-employed basis, you must register your business in the register of craftsmen.

### Competent Department

- [Handwerkskammer Bremen](#)

### Basic information

If you have passed the master craftsman's examination for a craft subject to licensing and want to become self-employed, you must register in a register kept by your regionally responsible chamber of crafts (Handwerksrolle) before you start your entrepreneurial activity.

In addition to the company owner (sole proprietor, partnership with legal capacity or legal entity), the register of skilled crafts also lists who is responsible for the management of the business.

If you yourself do not have a master craftsman's certificate for the craft to be operated or a related craft, you can employ a person who is responsible for the professional-technical management of the craft business and who has the necessary professional qualification to practice the craft requiring approval. In this case, the application for registration must be submitted together with a declaration of management and supplementary documents.

### Requirements

Completed master craftsman examination in

- the craft you want to practice or
- in a related trade subject to mandatory licensing

### Procedure

Registration in the register of skilled crafts is done electronically via online service or in writing at your local Chamber of Skilled Crafts.

## Online application

- Go to the website of your local Chamber of Skilled Crafts or to the service portal of your federal state and select the correct online service.
- The online service will guide you through the application step by step.
- You can submit the required documents digitally.

## Written application

- Download the application form from the website of your local Chamber of Skilled Crafts.
- Alternatively, you can have the required documents sent to you via your local Chamber of Skilled Crafts.
- Complete the form and send it to your local Chamber of Skilled Crafts along with the required supporting documents.
- The relevant Chamber of Skilled Crafts will check the documents.
- If you meet the registration requirements, you will receive written notification of your registration.

Together with the notification of registration, your company will receive the so-called craftsman's card (§ 10 para. 2 HwO).

## Legal bases

- [§ 6 Absatz 1 Handwerksordnung \(HWO\)](#)