

# Apply for an electronic institution card (SMC-B) as an institution with employees in healthcare professions

As a nursing, obstetrics or physiotherapy facility, would you like to give your employees access to the telematics infrastructure (TI)? Then you can apply for an electronic institution card (SMC-B) under certain conditions.

## Competent Department

- [Bezirksregierung Münster - elektronisches Gesundheitsberuferegister \(eGBR\)](#)

## Basic information

The SMC-B (Security Module Card Type B) is an electronic institution card and electronic institution ID card in one. It enables people working in the healthcare professions in an institution to access the telematics infrastructure (TI). The TI networks all those involved in the healthcare system and will enable access to the electronic patient file (ePA) in the future, for example.

There are different SMC-Bs for different professional groups. There is an SMC-B for

- medical practices
- Nursing, obstetrics and physiotherapy facilities
- pharmacies

You can use this online service to apply for an SMC-B for institutions with employees that are not organized in chambers. These are

- Healthcare, nursing and geriatric care facilities
- Obstetrics facilities
- Physiotherapy facilities

To obtain the SMC-B, you must first enter your institution in the electronic healthcare professions register (eGBR) for a fee. You then apply for the SMC-B from a trust service provider (VDA). VDAs charge an annual fee, which varies from provider to provider.

## Requirements

- They must be authorized to provide services.
- They must be authorized to represent the institution externally.

- The employee must have an eHBA.
- You must pay the administration fee.

## What documents do I need?

- Scan or a photo of the proof of your institution
  - (e.g. power of attorney, articles of association)
- IK (institution identifier) number
- eHBA (electronic health professional card) number of a person belonging to the company

## Procedure

You can apply for the SMC-B online as a nursing, obstetrics or physiotherapy facility:

- Go to the specialist portal of the electronic healthcare professions register (eGBR) and complete the online application.
- Once your application has been received, it will be checked.
- The review costs an administrative fee.
- Once the check has been completed, you will receive an email with the result of the check and your process number.
- You can use the transaction number to order an SMCB from a trust service provider (VDA) of your choice for a fee.
- The VDAs charge an annual fee, which varies from provider to provider.

## Legal bases

- [§ 340 Sozialgesetzbuch V \(SGB V\)](#)

## What deadlines must be paid attention to?

5 years Period of validity

## How long does it take to process

2 - 4 weeks

## What are the costs?

40,00 EUR Fixed administration fee.

The selected VDA also charges its own costs for the provision of the SMC-B.

Costs for the provision of the card at the selected trust service provider (VDA), [https://www.bezreg-muenster.de/de/gesundheit\\_und\\_soziales/egbr/ehba/index.html](https://www.bezreg-muenster.de/de/gesundheit_und_soziales/egbr/ehba/index.html)