

# Submit electronic invoice in Bremen

## Competent Department

- [Der Senator für Finanzen](#)

## Contact Person

- [Der Senator für Finanzen, Referat 45](#)

**Der Senator für Finanzen, Referat 45**

E-mail

## Basic information

If you would like to send an invoice to an office of the Free Hanseatic City of Bremen or the City of Bremerhaven, the Bremen e-bill portal offers you all the information you need:

Various public-law institutions, proprietary companies, and companies with majority holdings of the cities of Bremen and Bremerhaven and the state of Bremen with their own receiving addresses are also connected to this portal.

## Procedure

You will receive the required routing ID from your client; it must be specified in the electronic invoice. The electronic invoice must be machine-readable and submitted in a structured electronic format. A simple PDF or image file is not sufficient. Peppol should be used as a priority for submission. Alternatively, you can also submit invoices via upload in the web portal, by e-mail or by De-Mail (for receiving addresses, see Bremen e-invoice portal ). If you want to create and send electronic invoices, you can use the web entry.