

# Re-registering a motor vehicle (with change of owner and WITHOUT taking the number plate with you)

Due to nationwide regulations, the online portal for digital vehicle registrations (iKfz) had to be deactivated on January 1, 2024. The vehicle registration office does not currently offer online services. Work is currently underway to resume digital services. In the meantime, the analog services of the vehicle registration office are available to you. We apologize for the inconvenience.

If you have purchased a vehicle that is already registered in Germany, you must have it transferred immediately, i.e. registered in your name.

## Competent Department

- [BürgerServiceCenter-Stresemannstraße](#)
- [BürgerServiceCenter-Nord](#)
- [Bürgeramt](#)

## Basic information

If a registered vehicle has been acquired, a transfer to the name of the new owner must be applied for immediately at the vehicle registration office. The application can be made in person. A representative with written power of attorney may also be appointed.

As of 01.10.2019, the new registration of a vehicle is also possible online under certain conditions. For more information on "internet-based vehicle registration", please visit the website of the Federal Ministry of Transport and Digital Infrastructure (see "i Where can I find out more?").

Note:

Since October 1, 2005, there have been new vehicle documents. These are the registration certificate Part I (old: vehicle registration document) and Part II (old: vehicle title). These have a uniform design in the European Union (EU).

## Requirements

- no overdue fees and expenses from previous registration processes.  
In the case of payment arrears, the registration authority may not register the vehicle until these have been settled.
- No motor vehicle tax arrears (including ancillary tax payments, e.g. interest, late payment surcharges).  
Motor vehicle tax accounts are verified by the registration authority as part of the processing of the registration application. In the event of tax arrears, the registration authority may not register the vehicle until these have been settled.
- written direct debit authorization for the collection of the vehicle tax
  
- Transfer only at the main residence of the owner

## What documents do I need?

- Valid identity card, passport or electronic residence permit (eAT) as well as the original national passport of the vehicle owner applying for the permit
- if registered to companies

additionally:

- Current and valid business registration and, if available, current and valid excerpt from the commercial register (also as a copy)
- Power of attorney, if the person authorized to dispose does not personally submit the application on site

- in case of representation with written power of attorney

Additionally: identity card or passport of the authorized person

- Direct debit authorisation for motor vehicle tax (SEPA Direct Debit Mandate)
- Registration certificate part I (formerly: vehicle registration document)
- Registration certificate part II (formerly: vehicle registration document)

If the ZB II is in the possession of a third party, it must be sent to the licensing authority. Only when the document is available to the authority can the change be made.

After completion, the document is returned to the sender.

- electronic insurance confirmation (eVB)
- if necessary, confirmation of reservation for the desired license plate
- valid test report on a general inspection

e.g. TÜV, DEKRA, GTÜ, KÜS, GTS, FSP

- License plates

Not necessary if the vehicle was already registered in the municipality of Bremen and the registration number is to be retained.

## Procedure

- An application for registration must be submitted to the registration authority. The application can also be made a representative (eg car dealer) with a written power of attorney.
- If a desired license plate is desired, reservation, already before the new registration personally, in writing or by telephone as well as on-line service over Internet can take place.
- By the registration of the vehicle on the new vehicle owner a new Zulassungsbescheinigung part I (in former times: Fahrzeugschein) is issued. It may also be necessary to issue a registration certificate Part II (formerly: Fahrzeugbrief).
- In the event of a change of owner within Bremen, the previous license plates can continue to be used. In such a case, an existing fine dust sticker also retains its validity.
- If the used vehicle was last registered in a different registration district, new license plates and, if necessary, a new fine dust sticker are required.
- The insurance company is automatically informed by the registration authority about the allocation of the license plate.

Appointments can be reserved online at any time via [www.service.bremen.de/dienststelle/termine](http://www.service.bremen.de/dienststelle/termine) or by telephone Mon-Fri from 07:00-18:00 on the following telephone numbers:

Vehicle Registration Authority: (0421) 361-88668 or (0421) 115.

Citizens Service Center-North: (0421) 361-88644 or (0421) 115

Tip:

License plates can be produced during the registration process. Private providers have set up near the registration authorities for this purpose. The cost of the plates is not included in the fees. The license plates are stamped by the registration authority, i.e. they are provided with stickers for the main inspection and the registration district.

## Legal bases

- [§ 13 Kraftfahrzeugsteuergesetz \(KraftStG\)](#)
- [§ 6a Abs. 8 Straßenverkehrsgesetz \(StVG\) iVm § 1 Gesetz zur Beitreibung von Gebühren- und Auslagenrückständen bei der Zulassung von Fahrzeugen im Land Bremen \(Beitreibungserleichterungsgesetz Kfz-Zulassung – BEG HB\)](#)
- [Gebührenordnung für Maßnahmen im Straßenverkehr \(GebOSt\)](#)
- [§ 15 Fahrzeug-Zulassungsverordnung \(FZV\)](#)

## More information

Paragraphs 3 and 4 of the Vehicle Registration Ordinance (FZV) regulate which vehicles are subject to mandatory registration.

An amendment to the Vehicle Tax Act came into force on July 1, 2010. The following changes apply to registrations as of July 1, 2010:

- When registering a vehicle, a SEPA direct debit mandate for the collection of vehicle tax is required. A SEPA direct debit mandate issued for the first taxation is also valid for subsequent years.
- Vehicle tax exemption or reduction as a result of severe disability:  
Severely disabled persons with the mark "H", "BI" or "aG" in their severely disabled ID card continue to be exempt from vehicle tax. Based on the proof in their ID card, they do not have to submit a direct debit authorization. Further information is available from the main customs office in Bremen.

Electronic confirmation of insurance (eVB):

You can obtain the confirmation of insurance regarding the motor vehicle liability insurance from the insurance company of your choice. In most cases, you can request the insurance confirmation from your insurance company by telephone.

Since March 1, 2008, the insurer can give you an insurance confirmation with a 7-digit alphanumeric VB number, which the registration authority uses to retrieve the insurance data electronically from the central database of the German Insurance Association.

### **What are the costs?**

30,30 EUR Additional fees may apply in individual cases.