

Passport application - for persons under 18

Please note that we release short-term appointments for all BürgerServiceCenters between 7 and 9 a.m. every day. If you are unable to find a suitable appointment, please check this page again during this time slot.

Passports can also be issued for people between the ages of 0 and 18. This is necessary for some destinations, as the children's passport or identity card is not recognized in all countries.

Competent Department

- [Bürgeramt](#)
- [BürgerServiceCenter-Stresemannstraße](#)
- [BürgerServiceCenter-Mitte](#)
- [BürgerServiceCenter-Nord](#)

Basic information

The passport can be applied for at one of the BürgerServiceCenter in Bremen.

It is sufficient if one guardian submits the application in person and the other guardian has his or her declaration of consent and identification document (original or copy) presented.

It is not possible to change the personal data of the child (e.g. a change of name) in the passport. In these cases, a new passport must be applied for if necessary.

For more general information about the passport, please visit

. <https://www.service.bremen.de/sixcms/detail.php?gsid=bremen128.c.9876.de>

Requirements

The minor child:

- has German citizenship
- Must be present at the time of application

Important: This is a service under municipal responsibility. Therefore, in principle, you can only visit a service that is located in your (main) place of residence.

Exception: If good cause is shown, the application for a passport must also be processed by a passport office that is not locally competent. A passport may be issued only with the authorization of the locally competent passport authority. In this case, the fee is doubled if this is done by a non-authorized authority at the instigation of the applicant.

What documents do I need?

- Important note: the children must always be present in person!
- Proof of identity

e.g. old or invalid identity card, valid (child) passport or birth certificate in the case of infants or young children who do not yet have a (child) passport or identity card.

- 1 current biometric passport photo according to the photo sample board (not older than three months)
- Important information about the photo booths in all offices of the Citizen's Office:
 - The machines are operated by outside companies and often do not work. It cannot be guaranteed that passport photos can be taken on site. We advise you to bring passport photos to the appointment.
- Declaration of consent by the person with custody

as well as their identity cards (also copies) and, if applicable, proof of custody

- in the case of a change of name, a document or certificate from the registry office

Procedure

- All legal guardians must agree to the issuance of the passport, but in any case the custodial parent with whom the child has his or her habitual residence legally (i.e. with the consent of the other parent or on the basis of a court decision).
- It is sufficient if one parent presents himself/herself for collection with a valid identification document. The parents or the single parent may also have the passport picked up by an authorized person. In addition to the power of attorney, we require a valid identification document of the authorized person, the identity cards of the parents (copies are sufficient). Only at the time of application, legal guardians can also declare their consent to the collection by the minor child.

More information

Validity

- For persons under 24 years: 6 years

How long does it take to process

generally approx. 8-10 weeks

approx. 4-5 days for express delivery

What are the costs?

37,50 EUR for persons up to 24 years

32,00 EUR in addition for express delivery

22,00 EUR additionally for the 48-page passport